

**BOARD OF DIRECTORS MEETING  
MCNARY HIGHLANDS CONDOMINIUM  
AUGUST 27, 2007  
Page 1 of 2**

**THE MINUTES OF THE MCNARY HIGHLANDS CONDOMINIUMS BOARD OF DIRECTORS MEETING  
HELD AT 6:30 PM ON August 27, 2007 AT 3433 MCNARY PARKWAY, #108, LAKE OSWEGO  
OREGON.**

**Present:** Bill Barnes, Chairman  
Molly French, Treasurer  
Beth Erlendson, Secretary  
Christine Sutton, Director  
Brandon Hall, Director

**By Invitation:** Nancy Reed, Community Manager  
**COMMUNITY MANAGEMENT, INC**  
Dan Huntley, RS  
**WESTERN STATES SUBDIVISION CONSULTING**  
John Buttrell, Arborist  
**ARBORSCAPES**

**I. CALL TO ORDER**

The meeting was called to order at 6:35 pm.

**II. INTRODUCTIONS**

The Board introduced Dan Huntley to the assembled owners. A discussion ensued regarding updating the reserve study with an onsite visit versus work done offsite.

The Board introduced John Buttrell from Arborscapes. The Board and Buttrell discussed the three-year plan for landscape renovation.

**AGREED:**

Brandon Hall moved approval of spending \$2,400 to remove and replace four oak trees and to proceed with estimation of costs for two additional items in Phase One of the restoration plan. Beth Erlendson seconded the motion and the motion was carried without objection.

**III. APPROVAL OF PREVIOUS MEETING MINUTES**

**AGREED:**

Bill Barnes moved approval of the July 2007 meeting minutes as corrected. Beth Erlendson seconded the motion and the motion was carried without objection.

**IV. TREASURER'S REPORT**

Molly French reviewed the Accounts Receivable for the Board of Directors. Nancy Reed, Community Manager, reported that the owners of unit #401 were referred to the attorney's office for collections today.

**V. COMMUNITY MANAGER'S STATUS REPORT**

Nancy Reed reported on a review of damage at building six. Reed recommended retaining a building envelope consultant to identify potential areas of additional damage. The Board directed Reed to move ahead with interviewing at least two building envelope consultants.

**VI. NEW BUSINESS**

The Board of Directors reviewed anonymous letters sent to report rules violations, but took no immediate action.

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Page 2 of 2**

The Board of Directors reviewed proposed management and landscape surveys. The Board discussed the need to educate the owners on the vendor contracts to bring expectations in line with the contract. The Board agreed to revisit the survey in six months.

The Board discussed the possibility of owner-funded landscape projected. The Board reported that they are developing an overall landscape plan, and that changes to this plan could be run through the Landscape Committee.

Beth Erlendson presented several options for exterior lighting upgrades, but no decision was made.

**VII. ADJOURNMENT**

The meeting was adjourned at 9:20 pm.