

McNary Highlands Condominium Association Receipt-of-Rules Acknowledgment Form

As you review this form, please note that all owners must fill out Section 1. Owners who have tenants or other non-owner residents in their units must *also* fill out Section 2, by having those residents provide names, signatures, and a date. *All owners must return the form as noted in Section 3.*

Section 1: Confirm that you have received the rules handbook or notice of a change in the rules.

As required by the McNary Highlands Condominium Association Rules Handbook published January 2012 and as owner of unit # _____ at McNary Highlands Condominiums, I herewith acknowledge that I have received (check one and only one, as applicable):

- the McNary Highlands Condominium Association Rules Handbook
 notice of a recent change in the McNary Highlands Rules

Owner Name: _____

Owner Signature: _____

Today's Date: _____

If your unit is occupied by a tenant or other non-owner resident (e.g., a housemate or house sitter), please proceed to Section 2. If your unit is owner-occupied and you do *not* have additional non-owner residents (e.g., a housemate who is outside of your immediate family), you can skip to Section 3.

Section 2: Confirm that non-owner residents of your unit, as applicable, have received the rules handbook or notice of a change in the rules.

As required by the McNary Highlands Condominium Association Rules Handbook published January 2012 and as a non-owner resident of unit # _____ at McNary Highlands Condominiums, I herewith acknowledge that I have received (check one and only one, as applicable):

- the McNary Highlands Condominium Association Rules Handbook
 notice of a recent change in the McNary Highlands Rules

Resident Name: _____

Resident Signature: _____

Today's Date: _____

If you, as an owner, have additional non-owner residents in your unit, please have each of them print and sign their name, and indicate the date of signing, on the back of this form, to confirm that they, too, have received the rules handbook or notice of a rules change.

Section 3: Return the form to the PMC

Please return this form promptly to our community manager, Joel McDonell at CMI (2105 SE 9th Avenue, Portland, Oregon 97214). If you have questions, contact Joel at 503-445-1211 or joelm@communitymgt.com.

Note that failure to supply this signed document to the PMC within 21 days of resident move-in (whether that resident is an owner or non-owner) or publication of a rules change, as applicable, will result in an immediate \$100 fine to the owner.